

**CAMDEN COUNTY LIBRARY COMMISSION
MEETING MINUTES**

DATE: November 10, 2020

LOCATION: Virtual Meeting via Zoom, 11:00 a.m.

PRESENT: Joseph Tortorelli, James Clarke, Robert Weil, Sam Cass, Pat Abusi, Linda Devlin.
Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the October 2020 regular meeting and the motion was seconded by Commissioner Cass. The regular minutes for October 2020 was approved.

FINANCIAL STATEMENTS: Commissioner Weil presented a motion to accept the financial statements for September 2020; the motion was seconded by Commissioner Cass and Resolution #86-20, approving the financial statements for September 2020, was unanimously approved.

Commissioner Weil presented a motion to accept the financial statements for October 2020; the motion was seconded by Commissioner Cass and Resolution #87-20, approving the financial statements for October 2020, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Weil presented a motion to accept the bills and vouchers for October 2020; the motion was seconded by Commissioner Cass and Resolution #88-20 and, approving the bills and vouchers for October 2020, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Cass presented a motion to accept the appointments and resignations for October 2020, the motion was seconded by Commissioner Weil and Resolution #89-20, approving the appointments and resignations for October 2020, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that the Library is continuing with the re-opening hours and the no contact curbside pickup. She thanked the staff for their continued hard work pivoting services to customers.

Ms. Devlin announced that circulation increased 21%, online program attendance increased 110% and the number of online programs offered increased by 25%, Unique wifi clients increased over 8% and already high use of Hoopla increased by another 2%.

Ms. Devlin announced that one of the Library's strategic goals this year is to begin a focused, intentional effort regarding diversity and inclusion. To achieve this goal, the Library has created the Diversity and Inclusion Team which will be led by Principal Library Assistant and MLIS student Ashley Mitchell. The team will meet monthly and work with Library Administration to provide leadership in the area of equity and inclusion by identifying opportunities for change, devising overarching strategies, making recommendations, and raising the visibility of the Library's diversity, equity, and inclusion efforts.

The Director's Report was unanimously approved.

NEW BUSINESS:

2021 Operating Budget: Commissioner Cass presented a motion to accept the 2021 operating budget; Commissioner Weil seconded the motion and Resolution #90-20 was unanimously approved.

2021 Holidays and Closings: Commissioner Weil presented a motion to approve the 2021 Holiday and Closings List; Commissioner Cass seconded the motion and Resolution #91-20 was unanimously approved.

2021 Commission Meeting Schedule: Commissioner Weil presented a motion to approve the 2021 Commission Meetings; Commissioner Abusi seconded the motion and Resolution #92-20 was unanimously approved.

Cancel funds from 2020 budget appropriation: Commissioner Weil presented a motion to approve the cancellation of funds from 2020 budget appropriation; Commissioner Cass seconded the motion and Resolution #93-20 was unanimously approved.

Ratify Snow Removal Bid – Second Year Option: Commissioner Weil presented a motion to ratify the Snow Removal Bid – Second Year Option; Commissioner Cass seconded the motion and Resolution #94-20 was unanimously approved.

OTHER COMMISSION BUSINESS: Commissioner Abusi and Commissioner Weil will form the nominating committee. They will vote next meeting to nominate the 2021 Library Commission President and Vice President.

PUBLIC PORTION: Christen Orbanus, Vice President of AFSCME Local 1454 stated negotiations with Management are scheduled for December 3 and asked a Commissioner to attend.

ADJOURNMENT: Commissioner Abusi presented a motion to adjourn the meeting; Commissioner Weil seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director
November 10, 2020



Certified by _____
Linda Devlin, Director

Date: November 10, 2020